



**Rogue Valley Transportation District  
JOB OPPORTUNITY**

**Title:** Vehicle Custodian  
**Location:** Maintenance  
**Employment Type:** Full Time – Non-Exempt  
**Pay Range:** \$18.45 to \$22.42 DOE per hour

**POSITION SUMMARY:**

The Vehicle Custodian plays an important role within the RVTD Maintenance Department. This position assures that all RVTD buses and vehicles are clean and sanitary for both employees and the public. Under general supervision, this position is responsible for deep cleaning of vehicle interiors, washing exterior of vehicles and waxing/buffing paint and repairing small paint blemishes, and perform other service functions on District coaches, support vehicles.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Cleans interior of vehicle
- Fumigates interior of vehicle.
- Cleans building interiors as requested.
- Cleans windows with water, cleansing compounds, and cloth or chamois.
- Replenishes sanitary supplies in vehicle compartments. Maintains practical amount of cleaning products on hand and recommends when stock gets low. Washes detailing towels to replenish clean stock.
- Wax exterior paint of vehicles using power equipment or by hand.
- Removes dust, grease, and oil from exterior surfaces of vehicles.
- Fuels RVTD vehicles, checking fluids and reporting defects to Maintenance.
- Use automated vehicle wash and hand washing to clean exterior of vehicles.
- Maintains a safe work environment, utilize PPE as required and brings any unsafe practice or condition to the attention of the Maintenance Supervisor.
- Safely operate equipment including but not limited to, forklift, man-lift, parts washer, automotive/bus lifts, hot water pressure washer, ladders, and fabric steam cleaner.
- Perform other duties as assigned.

**SUPERVISORY RESPONSIBILITIES:**

This job has no supervisory responsibilities.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:**

High School Diploma or General Education Degree (GED); or one (1) to three (3) months related experience (vehicle detailing and use of detailing equipment and chemicals experience preferred)

**LANGUAGE SKILLS:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.

**MATHEMATICAL SKILLS:**

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

**REASONING ABILITY:**

Solve practical problems and deal with a variety of situations where limited standardization may exist. Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to stand; walk; sit; reach with hands and arms; stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 50 pounds.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles and is occasionally exposed to toxic or caustic chemicals. The employee is frequently exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually loud.

**HOW TO APPLY:** Those interested may apply online at: [RVTD JOBS](#) (Ctrl+Click to follow link) or obtain a Employment Application from Human Resources – RVTD Administration Building, 3200 Crater Lake Ave, Medford, OR 97504, or email Lynn Dufur, HR Specialist at: [ldufur@rvtd.org](mailto:ldufur@rvtd.org).