

RVTD STIF Advisory Committee

Meeting Minutes

Monday, June 12, 2023 1:00pm-2:30pm

Attendance:

STIFAC: Amber Robles-Myer, Brad Earl, Sandra Padilla, Liliana Castillo, Emile Amarotico

STIFAC Absent: Kristin Milligan

RVTD: Paige West, Debbie Wilbur, Edem Gomez

Time	Lead	Topic	Materials
1:00	Edem Gomez/ Committee Members	<p>Meeting start-up, Review of Minutes, Election of Chair and Vice Chair Role call and introductions from the committee and new members Emile Amarotico and Liliana Castillo. The committee elected Amber Robles-Myre as Chair and Liliana Castillo as Vice-Chair.</p> <p><u>Motion: Emile moved to appoint Amber as Chair and Liliana as Vice Chair of the STIFAC, Brad seconded. The committee voted and the motion passed unanimously.</u></p>	<ul style="list-style-type: none"> 11/7/2022 Minutes
1:20	Edem Gomez/ Committee Members	<p>2023-25 STIF Low Income Bus Pass Program Edem Gomez presented RVTD’s STIF Low Income Bus Pass Program history and role in meeting requirements of the Statewide Transportation Improvement Fund. Since the inception of STIF RVTD and the STIFAC have set aside \$100,000 per biennium toward free bus passes that local non-profit organizations serving low-income communities can use throughout the Rogue Valley. RVTD held an open solicitation from community partners for the 2023-25 Biennium Low Income Bus Pass Program Passes from March 6, 2023 through April 14, 2023. RVTD received 23 applications, only 22 eligible organizations. RVTD put together an internal committee to review the applications and verify organization eligibility. After initial review there was a total of \$122,042 in STIF Low Income Bus Pass Requests. In accordance with previous STIFAC direction the remaining balance of STIF Low Income Bus Pass funds, \$10,246, in the current 2021-23 Biennium was distributed to existing and approved recipients. This distribution to existing recipients who also applied for 2023-25 funds reduced their initial request in the upcoming biennium paired with the removal non-eligible organizations, reduced the total requested amount to \$93,540 for the 2023-25 Biennium and within the \$100,000 biennium allotment.</p> <p><u>Motion: Amber moved to approve and award the selected 2023-25 Low Income Bus Pass Program allotments as presented; Brad seconded. The committee voted and the motion passed unanimously.</u></p>	<ul style="list-style-type: none"> Proposed 2023-2025 STIF Low Income Bus Pass Program Award

		RVTD followed up on the next steps for notifying awardees and begin distribution in July 2023. The remaining 2023-25 STIF Low Income Bus Pass funds will be held until a future mini-solicitation or other distribution recommendation from the STIFAC and be allotted before June 2025.	
1:36	Edem Gomez	<p>Route 17 Announcement</p> <p>Edem announced the launch of the new Route 17 service that will begin operation as a circulator in Ashland on June 26th. The final route alignment and schedule was presented to the group. This service was a STIF project utilizing STIF funds and had previously been a priority project from STIFAC.</p>	
1:41	Paige West	<p>RVTD Transportation Building, Ridership Updates</p> <p>Paige West presents on RVTD’s Campus Master Plan and the construction of a new Transportation Building on the main RVTD Campus at 3200 Crater Lake Ave. Site plans and architectural renderings was presented to the committee. Discussed importance of new building and parking structure to meet current and future needs of the district and increasing service through 2040. The new development would house bus operators, Field Supervisors, and others who directly operate RVTD services. A \$12.5 million grant was awarded to RVTD from the Federal Transit Administration to fund a majority of the construction. The grant was the largest awarded in the Northwest that year and the largest RVTD has ever received. Construction bid will close on June 20th and groundbreaking is expected to begin in Fall 2023. Construction would be completed at the end of 2024 or early 2025.</p> <p>Ridership trends were presented to the committee. RVTD has seen an increase in ridership in 2023 when compared to 2020,2021, and 2022. The ridership decline was due to the pandemic, ridership recovery is slowly beginning to occur. Ridership by route was presented to the group for 2022 vs 2023 showing an increase in ridership.</p> <p>Paige provided highlights from RVTD’s most recent onboard passenger survey which was conducted in March 2023. Over 800 surveys were collected by RVTD. The onboard passenger survey is conducted by RVTD every three years. Among the highlights of the survey results is that RVTD passengers are experiencing shorter times and distances to get to their bus stop, likely due to new coverage implemented with STIF funds such as Route 26, Route 27, Route 1X, and Route 63. Over 50% can make it to their bus stop within 5 minutes.</p>	

		<p>Last order of business was to approve November 7, 2022 STIFAC Meeting minutes.</p> <p><u>Motion:</u> Brad moved to approve November 7th meeting minutes; Amber seconded. The committee voted and the <u>motion passed unanimously.</u></p>	
2:18pm	Amber	Meeting adjourned at 2:17pm.	<ul style="list-style-type: none"> • None