

MINUTES

RVTD 2025 ADA RFP # 01-2025TF

Technical Teleconference

2/18/2025 11:00 AM-12:00 PM PST

1. Attendees, roll call and housekeeping

RVTD:

- Tim Fountain – RVTD Accessible Transportation Manager
- Paige West – RVTD Planning and Strategic Programs Manager
- Maria Carrillo – RVTD Paratransit Coordinator
- Matt Christensen – RVTD Technology Services Manager
- Cory Benton – TransLink Operations Manager
- Debbie Wilbur – RVTD Finance Manager
- Stephanie Barth – RVTD Administrative Receptionist

Contractors/ Other Participants:

- Dave Gallon – Flexigo Inc
- Maxwell Meyers - The Routing Company
- Babar Tahirkheli - RideCo US Inc.
- Jared Moore - RideCo
- Alex Rodman - Via Transportation
- Paul Harrison - TripSpark
- Alex Mereu - RideCo
- Vincent Delaney - Ecolane
- Dominique - GOIN'
- Erik Madsen - TripSpark
- Ainsley Schwartz - TripMaster by CTS Software
- Dara Fadeyi - TripSpark
- Justin Bergener - GOIN'
- Kerem Tiryakioglu - Flexigo Inc
- Kayla Paxton - Spare
- Willow Beaudet - TripMaster by CTS Software

2. Review of questions submitted by February 8th

- Paige West and Tim Fountain reviewed 23 questions that were received by the February 8, 2025 deadline and reviewed RVTD's responses to the questions. Responses were published on February 14, 2025 on RVTD's website and sent to the Responder's list.
- A follow up question was asked about #19 regarding the specifications of the new Samsung tablets already owned by RVTD. **RVTD response, "Samsung Galaxy Tab Active3 tablets running Android 12". However, after further research they are running Android 13.**

3. Open forum for questions from the group

- Question from a participant regarding language stating Contractors will be responsible for the removal of current tablets and equipment and if installation of new equipment will be required by the vendor? RVTD observed that this language comes from the Termination clause in the contract and is not part of the scope of work in the RFP.
Contractors are not expected to remove the existing equipment or install the Samsung tablets already owned by RVTD as part of the project. However, if new equipment is being proposed contractors should include those costs in the proposals.

4. Important RFP dates

- Second set of questions due 2/21/25
- Proposals due 3/10/25 5PM PST
- Demonstrations from Qualified Vendors 3/31-4/18/25
- Best and Final offers due 5/5/25
- Notice to proceed – Early June 2025
- Substantial project completion 11/14/25
- Project acceptance 2/27/2026

5. Adjournment

- Paige West asked for any follow up questions, there being no further questions or comments, the meeting was adjourned at 11:42 AM PST.